

# JTB Global Marketing & Travel Inc.

## Train Tickets/ Hotel Room Reservation Form

**For IIE U.S. Higher Education Fairs  
Tokyo and Nagoya, Japan – October 2008**

Please complete and return this form by fax or email on or before **September 12 2008** to:

JTB Global Marketing & Travel Inc.  
Agency Sales Department, North America & Pan Pacific Team (EG105513-143)  
2-3-11, Higashi-Shinagawa, Shinagawa-ku, Tokyo 140-8604, Japan  
E-mail: EG01@jtb.jp  
Fax: +81-3-5495-0682

Please type or print in block letters and check the appropriate boxes.

**Name:**  Mr.  Mrs.  Ms.  Dr.

Family name: \_\_\_\_\_ Given name: \_\_\_\_\_

Name of institution: \_\_\_\_\_

Address :  Office  Home \_\_\_\_\_

Post code \_\_\_\_\_ Country \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Flight schedule:**

Arriving at \_\_\_\_\_ (airport) at \_\_\_\_\_ : \_\_\_\_\_ (time) on \_\_\_\_\_ Oct 2008 (date) by \_\_\_\_\_ (flight number)

**Name of accompanying spouse / guest who shares your room, if any:**

Mr.  Mrs.  Ms.  Dr.

Family name: \_\_\_\_\_ Given name: \_\_\_\_\_

### Hotel room reservations in Nagoya

Hotel Name	Daily room charge		Smoking	Check In	Check Out	Nights	Total
Nagoya Marriott Associa Hotel	Single:	<input type="checkbox"/> JPY 18,000	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
	Twin:	<input type="checkbox"/> JPY 24,700	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
Nagoya Kanko Hotel	Single:	<input type="checkbox"/> JPY 14,700	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
	Twin:	<input type="checkbox"/> JPY 19,200	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
Hotel Associa Nagoya Terminal	Single:	<input type="checkbox"/> JPY 15,700	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
	Twin:	<input type="checkbox"/> JPY 16,700	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY

### Hotel room reservations in Tokyo

Hotel Name	Daily room charge		Smoking	Check In	Check Out	Nights	Total
Marunouchi Hotel	Single:	<input type="checkbox"/> JPY 23,200	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
	Twin:	<input type="checkbox"/> JPY 26,600	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
Yaesu Fujiya Hotel	Single:	<input type="checkbox"/> JPY 19,400	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
	Twin:	<input type="checkbox"/> JPY 26,200	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
Hotel Metropolitan Marunouchi	Single:	<input type="checkbox"/> JPY 23,100	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY
	Twin:	<input type="checkbox"/> JPY 25,200	YES / NO	_____ Oct.	_____ Oct.	_____ nts	_____ JPY

**Note:**

Please clearly indicate which type of room is required.

Breakfast is not included.

Service charge (10%), Consumption tax (5%) are included.

Smoking/non-smoking preference will be requested to the hotel but cannot be guaranteed.

Please be advised that any changes or cancellations must be notified in writing (e-mail or fax).

## Train Tickets booking

### From Nagoya to Tokyo

Date	Train	Depart Nagoya	Arrive Tokyo	Smoking / Non Smoking	Class	Fare Per ticket	No. of Tickets	Total
Oct.18	Nozomi # TBC	17:00-18:00	18:45-19:45	<input type="checkbox"/> Non Smoking	<input type="checkbox"/> Green car	JPY 14,270		JPY
					<input type="checkbox"/> Coach seat	JPY 10,780		
				<input type="checkbox"/> Smoking	<input type="checkbox"/> Green car	JPY 14,270		
					<input type="checkbox"/> Coach seat	JPY 10,780		

### From Tokyo to Nagoya or other station

If you would like to purchase bullet train ticket from Tokyo to Nagoya or other station, please fill out the following information in the box below.

1. Date:

2. Departure time:

3. Portion that you would like to travel:

4. Smoking preference:

5. Green car or Coach seat:

**Note:**

Please clearly indicate which type of train ticket is required.  
 If the above-mentioned train is fully booked, alternative train will be arranged upon your request.  
 The ticket will be handed to you on October 18 at the Nagoya Fair venue.

## Form of Payment

**Important Note: Please complete the following payment information clearly. We will not be able to confirm your train tickets / hotel room reservations if we cannot receive the following payment information.**

I hereby authorize JTB GMT to charge the above amount to the following Credit card:

- VISA    MasterCard    Diners Club    AMEX

Card number: 

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Name of cardholder: \_\_\_\_\_ Expiry date: \_\_\_\_\_ / \_\_\_\_\_ (month/year)

Authorized signature: \_\_\_\_\_

**Note:**

~~Your credit card will be charged upon receipt of your reservation form.  
 JTB GMT will send the hotel confirmation to you and a receipt for this payment will be available on your arrival.~~

I hereby confirm that I have remitted the above amount by bank transfer to JTB GMT's account:

Account Details:            JTB Global Marketing & Travel Inc.  
                                     Bank of Tokyo-Mitsubishi, Shin-Marunouchi Branch  
                                     Account No. 422-4755586 / Swift Code : BOTKJPJT

**Note:**

Please attach a copy of the bank remittance record together with this application form.  
 If an invoice is required for this payment, please state this requirement on this form.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_