



Please return to:
 Reservation Department
 InterContinental Hanoi Westlake
 1A Nghi Tam Street - Tay Ho
 Hanoi - Vietnam
 Tel: 84- 4 2708888 Fax: 84-4 2707136/37
 Email: reservation_hanoi@interconti.com
la_lth_loi@interconti.com

For Educational Fair of Institute of International Education
Hanoi - Vietnam October 2008

BOOKING DETAILS:			
Last Name (Mr/Mrs/Miss):		First Name:	
Arrival Date:	Total nights:	Flight:	Time:
Departure Date:		Flight:	Time:
GUEST DETAILS:			
Title:		Company:	Date of birth:
Address:			Passport numbers
State/Country		Zip/Postal Code	Date of issue:
Telephone:		Email:	

PLEASE RESERVE: (Please tick the appropriate box)				
Room Type		Room rates		Total number of rooms
		Single	Double	
DELUXE	Hanoi View	USD 180	USD 200	
	Pool View	USD 210	USD 230	
	Westlake View	USD 240	USD 260	
ATELIER	Panorama View	USD 320	USD 340	
SUITE	Lotus Suite	USD 450	USD 470	
	Westlake Suite	USD 520	USD 540	

Preference: Smoking Non-smoking

TRANSPORTATION: (International Noi Bai Airport - Hotel- Noi Bai Airport)

Limousine transfer required: Arrival Departure

Mercedez Private car: US\$ 65.00 per way

Minivan: US\$ 80.00 per way (max. 5 passengers)

RESERVATIONS GUARANTEE

Credit card with expiry date is required at the time of booking

Credit card details: American Express Diners Club Master Card Visa
 Card Holder: _____ Expiry date: _____
 Card No.: _____ Signature: _____ JCB

TERMS & CONDITIONS

Completed booking form should be received by the hotel before September 15, 2008
 Requests received after 26th August 2008 will be accepted subject to availability
 After receiving our re-confirmation back and your credit card guarantee we will consider this booking as confirmed
 Check-in time is after 2:00PM. Check out time is before 12:00 noon
 A full pay deposit will be required when making reservations.
 Guaranteed early arrival should be reserved the night before and charged accordingly
 No cancellation accepted after the reservation made but a penalty of the entire period of stay room fee will be charged to given credit cards details
 Late amendment to the arrival date within 72 hours of arrival will incur one night's room charge as penalty
 No-show on the specified date of arrival will be subject to one night's room charge. Reservation will be released after the no show date