



INTERCONTINENTAL
HANOI WESTLAKE

Institute of International Education

Hanoi - Vietnam September 2009

Please return to:
Reservation Department
InterContinental Hanoi Westlake
1A Nghi Tam Street - Tay Ho
Hanoi - Vietnam
Tel: 84- 4 62708888 Fax: 84-4 62707036/37
Email: reservation_hanoi@interconti.com

BOOKING DETAILS:					
Last Name (Mr/Mrs/Miss):		First Name:			
Arrival Date:	Total nights:	Flight:	Time:		
Departure Date:		Flight:	Time:		
GUEST DETAILS:					
Title:		Company:		Date of birth:	
Address:				Passport numbers	
State/Country		Zip/Postal Code		Date of issue:	
Telephone:		Email:			

PLEASE RESERVE: (Please tick the appropriate box)					
Room Type		Room rates		Total number of rooms	Remark
		Single	Double		
DELUXE	Hanoi View	US\$ 125.00 net	US\$ 125.00 net		Our mentioned rate are inclusive of 5% service charge & 5% VAT Our mentioned rate include the following benefits for each room booked Daily buffet breakfast Complimentary internet access in room for all delegates Complimentary access to the hotel fitness centre for all delegates
	Pool View	US\$ 155.00 net	US\$ 155.00 net		
	Westlake View	US\$ 185.00 net	US\$ 185.00 net		
ATELIER	Panorama View	US\$ 245.00 net	US\$ 245.00 net		
SUITE	Lotus Suite	US\$ 345.00 net	US\$ 345.00 net		
	Westlake Suite	US\$ 445.00 net	US\$ 445.00 net		

Preference: Smoking Non-smoking

TRANSPORTATION: (International Noi Bai Airport - Hotel- Noi Bai Airport)

Limousine transfer required Arrival Departure

Mercedes Private car: US\$ 68.00 net per way

Minivan: US\$ 68.00 net per way (max. 5 passengers)

RESERVATIONS GUARANTEE

Credit card with expiry date is required at the time of booking

Credit card details
American Express Diners Club Master Card Visa

Card Holder: Expiry date:
Card No.: Signature: JCB

TERMS & CONDITIONS

Requests received after 31st August 2009 will be accepted subject to availability
After receiving our re-confirmation back and your credit card guarantee we will consider this booking as confirmed
Check-in time is after 2:00PM. Check out time is before 12:00 noon
A full pay deposit will be required when making reservations.
Guaranteed early arrival should be reserved the night before and charged accordingly
No cancellation accepted after the reservation made but a penalty of the entire period of stay room fee will be charged to given credit cards details
Late amendment to the arrival date within 72 hours of arrival will incur one night's room charge as penalty
No-show on the specified date of arrival will be subject to entire period of stay. Reservation will be released after the no show date