

## 2009 US Higher Education Fair –Tokyo

### Application form for Hotel accommodations

**Please complete and return this form to JTB GMT no later than 24<sup>th</sup> August 2009**

E-mail: EG01@jtb.jp / Fax: +81-3-5495-0682

JTB Global Marketing & Travel Inc. Agency Sales Department, North America & Pan Pacific Team (EG288660-001)  
2-3-11, Higashi-Shinagawa, Shinagawa-ku, Tokyo 140-8604, Japan

Please type or print in block letters and check the appropriate boxes.

**Name:**  Mr.  Mrs.  Ms.  Dr.

Family name: \_\_\_\_\_ Given name: \_\_\_\_\_

Name of institution: \_\_\_\_\_

Address :  Office  Home \_\_\_\_\_

Post code \_\_\_\_\_ Country \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Flight schedule:**

Arriving at \_\_\_\_\_ (airport) at \_\_\_\_\_ : \_\_\_\_\_ (time) on \_\_\_\_\_ Sep 2009 (date) by \_\_\_\_\_ (flight number)

**Name of accompanying spouse / guest who shares your room, if any:**

Mr.  Mrs.  Ms.  Dr.

Family name: \_\_\_\_\_ Given name: \_\_\_\_\_

### <Hotel bookings in Tokyo>

Hotel Name	Daily room charge	Smoking	Check In	Check Out	Nights	Total
Marunouchi Hotel	Single: <input type="checkbox"/> JPY 23,200	YES / NO	_____ Oct.	_____ Oct.	_____ nts	JPY _____
	Twin: <input type="checkbox"/> JPY 26,600	YES / NO	_____ Oct.	_____ Oct.	_____ nts	JPY _____
Yaesu Fujiya Hotel	Single: <input type="checkbox"/> JPY 19,400	YES / NO	_____ Oct.	_____ Oct.	_____ nts	JPY _____
	Twin: <input type="checkbox"/> JPY 23,500	YES / NO	_____ Oct.	_____ Oct.	_____ nts	JPY _____
Remm Akihabara	Single: <input type="checkbox"/> JPY 13,800	YES / NO	_____ Oct.	_____ Oct.	_____ nts	JPY _____
	Twin: <input type="checkbox"/> JPY 21,500(25 <sup>th</sup> Sep) <input type="checkbox"/> JPY 23,500(26 <sup>th</sup> Sep)	YES / NO	_____ Oct.	_____ Oct.	_____ nts	JPY _____

*\*Please clearly indicate which type of room is required.*

*\*Breakfast is NOT included.*

*\*Service charge (10%), Consumption tax (5%) are included.*

*\*Smoking/non-smoking preference will be requested to the hotel but cannot be guaranteed.*

*\*Please be advised that any changes or cancellations must be notified in writing (e-mail or fax).*

### <Form of payment>

Please note that hotels will not be confirmed in the absence of the following notification.

I hereby authorize JTB GMT to charge the above amount to the following Credit card:

VISA  MasterCard  Diners Club  AMEX

Card number: 

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Name of cardholder: \_\_\_\_\_ Expiry date: \_\_\_\_\_ / \_\_\_\_\_ (month/year)

Authorized signature: \_\_\_\_\_

*\*Your credit card will be charged upon receipt of your booking.*

*You will then be sent a hotel confirmation form from JTB GMT and a receipt for this payment will be available on your arrival.*

I hereby confirm that I have remitted the above amount by bank transfer to JTB GMT's account:

Account Details: JTB Global Marketing & Travel Inc.  
Bank of Tokyo-Mitsubishi, Shin-Marunouchi Branch  
Account No. 422-4755586 / Swift Code : BOTKJPJT

*\*Please attach a copy of the bank remittance record together with this application form.*

*\*If an invoice is required for this payment, please state this requirement on this form.*

Date: \_\_\_\_\_